

## Legal and Business Advisors for Healthcare Providers since 1970



## Publication Order Form

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#### **Compliance Manuals**

iance Manuals					
Complete HIPAA Compliance Plan and Guide  The Complete HIPAA Compliance Plan and Guide is a comprehensive self-help guide to implementing the Privacy, Security and Breach Notification Rules contained in HIPAA; the Plan and Guide services as a one-stop shop for your practice to create and implement a HIPAA-compliant Compliance Plan, and is fully updated to include the HIPAA mega-rule promulgated in late-January, 2015. Included is a Staff Privacy/Security Training PowerPoint Presentation to facilitate effective HIPAA-required staff training and other helpful exhibits such as the Business Associates Agreement.	Qty	@ \$424.00			
HIPAA Compliance Patient Privacy/Security Training (Audio CD Only)  This Patient Privacy/Security Training PowerPoint presentation is a useful tool to teach new staff and fulfill annual staff training requirements.	Qty	@ \$100.00			
Model Medical Practice Personnel Policy Manual & Workplace Harassment Training Compliance Plan  This Personnel Policy Manual template covers issues you should address and also includes a workplace harassment training. Included is a step-by-step PowerPoint Training presentation on good personnel policies, explanation of workplace harassment, review of real life harassment scenarios, how to file a complaint, how to conduct an investigation, discussion of employer liability and more.	Qty	@ \$260.00			
Workplace Harassment Training (CD only)  PowerPoint Training to fulfill your workplace educational requirements. This training covers workplace harassment and offers managers instructions on how to handle complaints and investigations.	Qty	@ \$108.00			
Model Medical Practice Fraud and Abuse Compliance Plan Includes the Medicare Anti-Kickback, Federal Anti-Markup and Stark Regulations. Template and policies for an effective Compliance Plan that you can tailor to your practice and a PowerPoint Training Module are included along with Regulatory Review and Quiz for managers and staff members.	Qty	@ \$389.00			
Medicare Compliance Training (Audio CD only)  This training contains three PowerPoint Presentations. First is dedicated to staff and outlines compliance, how to implement and what expectation that the practice counts on. Second training is devoted to managers to assure basic knowledge of Medicare & Stark requirements. And third is an interactive quiz set up in two parts: one for staff and one for managers.	Qty	@ \$194.00			
Model Medical Practice OSHA Exposure Control Compliance Plan & Training Keeps you in compliance with OSHA's Bloodborne Pathogen regulations. Included is a comprehensive Flash Drive with a PowerPoint presentation for required annual training protocol to prevent Bloodborne Pathogens.	Qty	@ \$295.00			
OSHA Exposure Control Training (Flash Drive Only)  This training session is a valuable resource for training your staff and meeting your annual and new employee educational requirements covering Bloodborne Pathogens.	Qty	@ \$84.00			
Professional Courtesy Policy Template (CD) Develop your written policy consistent with new government regulations for Professional Courtesy.	Qty	@ \$97.00			
Dermatology Practice Buy-Ins and Pay-Outs Reviews the entire process associated with the entry of new co-owners into a dermatology practice or the departure of existing owners.	Qty	@ \$128.00			
Medical Practice Buy-Ins and Pay-Outs Reviews the entire process associated with the entry of new co-owners into your practice or the departure of existing owners.	Qty	@ \$105.00			
Ophthalmology Practice Buy-Ins and Pay-Outs Reviews the entire process associated with the entry of new co-owners into an ophthalmology practice or the departure of existing owners.	Qty	@ \$128.00			
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**Books** 



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**Books** (continued)

Reviews the enti	cial Surgery Buy-Ins and Pay-Outs re process associated with the entry of new co-owners into an oral & maxil or the departure of existing owners.	Qty @ \$128.00 ofacial			
Ophthalmology P Comprehensive	Practice Transitions: Starting, Stopping and In Between reference for ophthalmologists who are facing the uncertainties and risks the key transitional stages of their careers.	Qty @ \$172.00 nat			
Playing Fair: Pla	nning Group Practice Compensation ues in establishing a fair compensation plan for your group.	Qty @ \$96.00			
Retirement Plann Provides informa	ing for the Physicians ation to develop the best retirement strategy for your needs and situation.	Qty @ \$96.00			
	ing for the Oral Surgeon tion to develop the best retirement strategy for needs and situation of oral	Qty @ \$96.00			
Selling Your Med Offers comprehe	ical Practice ensive practice sales data and advice.	Qty@ \$115.00			
	thalmology Practice ensive practice sales data and advice for ophthalmology practices.	Qty @ \$124.00			
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